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GOVERNOR

STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
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ADMINISTRATOR

October 11, 2017
NOTICE OF JOB VACANCY
#17-254

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4 or Deputy Attorney General 3

SALARY: \$62,090.59 to \$90,030.01 \$71,879.61 to \$104,216.79

LOCATION: Division of Law
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Section Chief and/or Assistant Section Chief of the Personnel, Community Affairs, & Elections Section, responsible for handling a wide range of Second Injury Fund claims for total and permanent disability in Workers' Compensation Court, including allegations of workplace injuries or occupational exposure, together with pre-existing disability. Assignment involves nearly daily appearances in Workers' Compensation courts, where the cases are conferenced and litigated; may perform other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey required.

EXPERIENCE: DEPUTY ATTORNEY GENERAL 4: Two (2) years of experience as a practicing attorney.
DEPUTY ATTORNEY GENERAL 3: Three (3) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If you possess the required experience and are interested in the position, you must complete an application found on the Division of Law's website at <http://www.nj.gov/oag/law/pdf/dagapp-form-fill.pdf> (current Division of Law employees need only send a resume and cover letter).

When completed, please send the application, a resume, cover letter indicating vacancy #17-254, Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample with your name on it, and a copy of your law school transcripts, together in one package, before the closing date of October 25, 2017 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0085

ALL DOCUMENTS MUST BE SUBMITTED IN ONE PACKAGE. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

If submitting your documents via email you must include #17-254 in the subject-line.

Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

