



CHRIS CHRISTIE  
GOVERNOR

**STATE OF NEW JERSEY**  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

CHRISTOPHER S. PORRINO  
ATTORNEY GENERAL

KIM GUADAGNO  
LT. GOVERNOR

JENNIFER E. FRADEL  
ADMINISTRATOR

**November 1, 2017**  
**NOTICE OF JOB VACANCY**  
**#17-256**

An opportunity exists with the Department of Law and Public Safety, Office of the Attorney General, for State employees who meet the requirements specified below:

**TITLE:** Senior Fiscal Analyst  
**SALARY:** \$51,529.95 to \$72,953.46  
**LOCATION:** Office of the Attorney General  
Operation Audit  
25 Market Street, 3<sup>rd</sup> Floor  
Trenton, New Jersey

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the limited supervision of a supervisory official in the Department of Law and Public Safety independently performs the work involved in the analysis of fiscal activities including budget preparation, review and maintenance, analyzing budgets for grants, contracts, state funds and/or program funds, assists in analyzing fiscal impacts, maintains records; does other related duties.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Two (2) years of experience in the collection, analysis, evaluation and presentation of financial data used to provide an accurate accounting of administrative and operating costs and the preparation of reports containing conclusions and recommendations for a private business or government agency.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis.

**NOTE:** A Master's degree in Public Administration, Business Administration, Finance, or Accounting may be substituted for one (1) year of the required experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy #17-256 and current resume before the closing date of November 15, 2017 to:***

Recruitment Coordinator  
[LPS.HumanResources@njoag.gov](mailto:LPS.HumanResources@njoag.gov)

**OR**

Office of the Attorney General  
Human Resource Management  
P.O. Box 081, Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

