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GOVERNOR

**STATE OF NEW JERSEY**  
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DEPARTMENT OF LAW AND PUBLIC SAFETY  
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**November 14, 2017**  
**NOTICE OF JOB VACANCY**  
**#17-273**

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements specified below:

**TITLE:** Fingerprint Processing Technician Apprentice  
**SALARY:** \$34,628.13 to \$48,398.13  
**LOCATION:** Division of State Police  
Identification & Information Technology Section  
State Bureau of Identification, Biometric Identification Unit  
River Road, W. Trenton, NJ

**NUMBER OF VACANCIES:** Four (4)

**DUTIES:** Under close supervision of a Fingerprint Processing Technician 2, or other supervisory official within the Biometric Identification Unit in a two (2) year training program, receives on the job training relating to the science of fingerprint classification and identification. Learns fingerprint terminology and recognition of pattern types and distinctive fingerprint detail. Processes fingerprint submissions through the Automated Fingerprint Identification Systems (AFIS). Provides quality assurance for biometric images and alphanumeric data associated with those images. Learns other related work duties as required.

**REQUIREMENTS**

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**ADVANCEMENT:** Appointees work performance will be reviewed and rated semi- annually during each twelve (12) months of the two (2) year training period. Appointee will be required to successfully complete various courses and classroom instruction and on the job training programs to learn how to utilize the Henry System of Fingerprint Identification Process interfaced with the Automated Fingerprint Identification System applications of fingerprint classification and identification, and the applications and concepts of the Fully Integrated Fingerprint Identification System live scan information network workstation operations. Upon successful completion of the twenty-four (24) month training period, Appointees will be eligible for advancement to the title, Fingerprint Processing Technician I, in accordance with Department of Personnel Procedures.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy #17-273 and current resume before the closing date of November 28, 2017 to:***

[njsp\\_resumes@gw.njsp.org](mailto:njsp_resumes@gw.njsp.org)

**-OR-**

*Terri Kuntz, Manager 2  
Division of State Police  
Office of Human Resources  
PO Box 7068  
W. Trenton, NJ 08628-0068*

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

