



State of New Jersey

PHILIP D. MURPHY
Governor

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

JENNIFER E. FRADEL
Administrator

March 14, 2019
NOTICE OF JOB VACANCY
#19-73

This is a repost of vacancy announcement #18-348; previous applicants need not reapply.

An opportunity currently exists with the Department of Law and Public Safety, Office of the Attorney General, for current State employees who meet the requirements listed below:

- TITLE: Network Administrator 1
SALARY: \$67,290.04 to \$95,729.23
LOCATION: Office of the Attorney General
Information Technology Section
25 Market Street, 3rd floor
Trenton, NJ 08625

NUMBER OF VACANCIES: One (1)

DUTIES: Under direction performs professional work, which includes ECopy/Sharescan environment management; imageware agent manages copier meter readings for automated reporting of monthly chargeable services; active directory administration to include management of departmental/divisional AD print services and network printers; active directory administration to include management of departmental/divisional file system; active directory administration to include management of departmental/divisional EDIScovery; active directory administration to include management of departmental/divisional user environments using AD and Windows Group Policy; other active directory administration as needed; provide third tier end user support for all departmental/divisional users and devices; perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree which must include a minimum of eighteen (18) semester hour credits in mathematics and/or computer science. A copy of college transcript(s) is required to verify completion of the required credits.

NOTE: Applicants who do not possess the Bachelor's degree but possess the 18 semester hour credits may substitute additional experience as indicated below on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: Evidence of formal training in Computer Science/Information Technology received at an accredited institution may be submitted with your application for evaluation by the Civil Service Commission for possible credit. These training courses will be examined to see how they compare, both in hours/content, to college courses to which they equate, sixteen (16) training hours being equal to one (1) college credit. In house training courses will not be accepted as meeting this criteria; thus, they will not be evaluated.

EXPERIENCE: Three (3) years of experience in the development, implementation, and maintenance of multinetwork, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN) environments.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy #19-73, copy of college transcript(s) (required), and current resume on or before the closing date of March 28, 2019 to:

Recruitment Coordinator:
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Office of the Attorney General
Human Resource Management
P.O. Box 081, Trenton, NJ 08625-0085

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

