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March 11, 2019
NOTICE OF JOB VACANCY
#19-77

Opportunities currently exist in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

TITLE: Communications Operator Trainee

SALARY: \$37,618.92

LOCATION: Juvenile Justice Commission
New Jersey Training School
1 North State Home Road
Monroe Township, New Jersey

NUMBER OF POSITIONS AVAILABLE: Two (2)

DUTIES: Under direction, in a centralized communications center as a trainee and productive worker, learns to perform varied types of communications work; does related work as required.

REQUIREMENTS

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

ADVANCEMENT: Upon the successful completion of the twelve (12) month training period, appointee will be eligible for advancement under Civil Service Commission procedures to the title Communications Operator, Secured Facilities. *The inability of an employee to attain a level of performance warranting advancement to the title listed above shall be considered as cause for separation.*

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy #19-77 and a current resume on or before the closing date of March 25, 2019 to:

Recruitment Officer
jjcrecruitment@jjc.nj.gov

-OR-

Juvenile Justice Commission
Office of Human Resources- Recruitment Officer
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

